

कैपिटल विश्वविद्यालय

(Recognized by Govt. of India u/s 2(f) of the U.G.C. Act, 1956)
Koderma, Jharkhand-825409, India



CAPITAL UNIVERSITY

(Recognized by Govt. of India u/s 2(f) of the U.G.C. Act, 1956)
Koderma, Jharkhand-825409, India

RE-EVALUATION FORM

Received Amount

Receipt No.....

Dated.....Cashier.....

To,

The Registrar/Controller of Examinations,
Capital University, Koderma

Sub:- To Re-Evaluate my

Sir,

Kindly Re-Evaluate my.....of
following examination as per particulars below:-

1. Candidate's Name (in Capital Letters):

2. Father's Name (in Capital Letters):

3. Mother's Name (in Capital Letters):

4. Date of Birth:

5. Correspondence/postal Address:

District: State: Pin Code: Contact No.:

6. Name of Examination:

7. Enrolment Number

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8. Name of Department:

9. Month & Year of Exam:Session:.....Semester.....

10. Subject, in which Re- Evaluation is sought:

Subject Code

Subject Title

Marks Obtained

1.....

.....

.....

2.....

.....

.....

11. Reason for Re-Evaluation:.....

Dated

Signature of Applicant

RULES & REGULATION FOR RE – EVALUATION OF ANSWER BOOK

- 1) Applicant should read the instruction carefully before filling the application form.
- 2) The request for re – evaluation by the student must be made within 15 days of declaration of his / her result.
- 3) The date of declaration of result will be calculated from the date on which the result(s) are placed on the website.
- 4) Incomplete, erroneous and late received applications will not be considered and fee will not be refunded.
- 5) Revaluation fee per Answer Book/Question Paper is 1000/- rupees.**
- 6) The candidate can fill up a form for maximum two subjects per semester for revaluation. Application for more than 2 subjects per semester will be automatically rejected and fee will not be refunded.
- 7) There is no need to fill separate revaluation forms for two subjects per semester. In one application form a student can apply for two subjects per semester.
- 8) Students must note that revaluation is only a privilege which does not provide any legal right.
- 9) Revaluation result will be made on the university Notice board or web site.